

Rossland Figure Skating Club's Financial Policies

PreCanSkate/CanSkate/Rising Stars and Star 1 Programs

The Rossland Figure Skating Club (RFSC) is a non-profit organization that strives to keep the sport of figure skating as accessible as possible.

We strive to finish the season with the same amount of funds as we started. To cover the costs, RFSC collects registration fees, applies for grants, undertakes fundraising endeavours, collects interest (from bank accounts) and receives donations.

PreCanSkate, CanSkate, Rising Star and Star 1 Programs

The prices for PreCanSkate, CanSkate, Rising Star, Star 1 programs are set prior to the season start.

Skaters must pay for the full program from the time the skater starts until the end of the season (end of February/beginning of March). Skaters who begin the program late will be offered a pro-rated fee.

Refunds for skaters who wish to discontinue the program will be considered on a case by case basis. Discontinuing skaters can not be refunded the Skate Canada Fee (currently \$40) and will be charged a pro-rated fee for coaching and ice costs.

Skaters who are accessing funds through financial assistance agencies, homeschooling organizations, or employee benefit programs must provide a cheque to cover the cost of the Skate Canada fees (currently \$40) at the time of registration. If the application for the funding is unsuccessful and the skater can not continue with the program, the cheque will be deposited to cover the cost of the Skate Canada fee. The skater may also need to pay additional ice and coaching fees.

For families who wish to pay in installments, half of the registration fees must be paid at the time of registration. The remainder must be paid no later than November 15.

Skaters who move from one program to the next as their skills grow are offered the new program at a pro-rated fee.

Skaters without previous skating experience who wish to register with RFSC past the mid-point of the season will be considered on a case by case basis.

Receipts are issued upon request to the Treasurer.

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Star 2 and up

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Payments for Star Skate Program

Recognizing that these programs have significantly higher costs than the other programs, RFSC has put in place several steps to ensure families are aware of the total possible costs. RFSC also provides a payment plan to assist families meet these obligations.

Payments made for this program cover the costs for facility rentals (ice, dryland and/or meeting spaces), coaching (both individual and group lessons), Skate Canada fees, and administration costs for the regular Rossland season. These payments do not include fees associated to test days, competitions, two weeks of lessons in Beaver Valley in March, nor Spring school held in April.

Payment for the Star Program is made in four installments:

- a) A non-refundable deposit fee of \$100 in May.
- b) An October payment (when combined with the \$100 deposit will equal 1/3 of the total forecasted cost of the season)
- c) A January payment (when combined with the other payments will equal 2/3 of the total forecasted cost of the season)
- d) A March payment (when combined with the other payments will equal the total forecasted cost of the season)

The Board will set a date for each payment at the corresponding monthly meeting. The date for the March payment will not be later than March 25 as the fiscal year end is March 31). The Treasurer will provide an update on forecasted costs at each of the above intervals.

If a further breakdown of these payments is required, families must contact the Executive members (President, Treasurer and Secretary) upon receipt of the invoice for approval.

If payment is not received by the dates set by the board or the executive in individual cases, the skater will not be permitted to attend the skating sessions until payment is made.

Late Decision fee

Returning RFSC skaters who wish to join the club after the May deposit date must pay a \$100 late fee at the time of registration. This fee is not applied to the costs of the program and is non-refundable.

Skaters who register late may not receive a full skating program (a skating program that includes lessons in Freeskate, Interpretive, Dance, Skills, Elements and Stroking).

Volunteer Requirements of Skaters

Star 1 and up skaters are required to be a CanSkate Program Assistant for one hour/week. Once a skater has been a Program Assistant for five years, the skater may elect to choose another volunteer position within the club. Skaters who have completed five years of volunteering as a Program Assistant and wish to volunteer in another way must:

- a) Seek approval from the board by preparing a written statement about the volunteer work that will be completed (the onus to create a volunteer position lies with the skater and his/her family) by September 1.
- b) Pay a \$400 non-volunteer fee by September 1.

If the skater receives approval, the cheque will be deposited. Once the volunteer work is complete, the \$400 fee will be refunded to the skater. Skaters may not begin the season without board approval of the volunteer work and payment of \$400 or completion of the volunteer work.

Skaters who have completed the five-year Program Assistant period may continue volunteering as a Program Assistant. If the skater wishes to do this as his/her volunteer commitment, the non-volunteer fee is not required.

In the case of a skater being unable to complete the year

If the skater can not complete the year for any reason, the skater is still responsible for his/her share of group lessons, missed lessons where a replacement could not be found, and other costs (i.e. Skate Canada fees and administration costs). RFSC will do its best to fill the lesson spots and reduce its ice time if possible.

Coaching fees:

Star Skaters of equal level have equal access to coaching opportunities regardless of whether they are recreational or competitive skaters. Separate ice and coaching time could be arranged (depending on coach and ice availability) if families wish to pursue additional coaching time.

Skaters are designated individual time with the coach for freeskate and interpretive solos. Skaters may be designated individual or shared coaching time for the other lessons (dance, elements, skills, and stroking). Skaters are grouped in lessons with other skaters based on skill level.

In the case where a skater is absent for an individual lesson, the coach will replace the skater with another skater when possible. The original skater in this case would not be charged for the lesson. It's a very rare instance when a replacement is not found. In these rare instances, the original skater is charged for the lesson. The only exception to this is when a skater has been scheduled a lesson when no other skaters are on the ice (scheduled this way to ensure all other skaters can get their lesson times outside of school hours).

In the case where an individual skater is absent from a group lesson, the skater will still be charged for his/her portion of the lesson.

Ice fees

RFSC purchases ice at different rates (prime-time and non-prime time) from different arenas. An average rate is calculated so that all Star skaters will pay the same hourly rate.

Skaters are charged for the amount of ice time they are allotted as well as any additional time that the skater requests.

Refunds for missed scheduled ice times are not given.

Test Fees

RFSC skaters may have their skills assessed by the coach or by a judge depending on the skater's level. Registration fees for a test (either \$12 or \$20 depending on the level) must be paid by the date set by the Treasurer and Test Chair (which is always prior to the test). Other fees associated with the test fees (ice costs, judge's expenses, etc.) must be paid upon receipt. Skaters will not be able to continue with the assessment process prior to all test fees and related expenses being paid in full. Payments for test days (and competitions) are not included in the four- installment payment plan.

A StarSkater's fees may be reduced by:

- 1) Purchasing Ferraro Food gift cards from the club. The skater's fees will be reduced by 5% of the Ferraro food gift card total.
- 2) Encouraging friends to sign up for CanSkate and PreCanSkate. The more registrations RFSC has, the more likely the fees will cover the cost of the program and RFSC will get a more sizable amount from the BC Gaming grant.
- 3) Running and/or participating in the fundraisers RFSC offers.
- 4) Accessing financial assistance. Please see the final sheet. RFSC will provide invoices and/or receipts to gain access to these programs.

Receipts are issued upon request to the Treasurer.